

MBUSD
Mira Costa High School
New Student Enrollment Checklist
MBMS and Hermosa Valley Students **DO NOT** need to complete the checklist.
(go to www.miracostahigh.org for further instructions)

Name _____ Grade _____

If you are new to the Manhattan Beach /Hermosa Beach area and your student(s) will be attending our school for the first time, the following items are required in order to complete the registration process and will need to be provided to staff in the school office: **(Please bring one copy of each item.)**

- New Student Enrollment Checklist
- Online Enrollment Form (This will be printed after completing online enrollment.)
- Birth Certificate (bring two copies)
- Immunization Record Card
All students entering school are required to have proof of up-to-date immunizations, including chicken pox (varicella), hepatitis B, and pertussis booster (Tdap).
- Parent/Guardian's California Driver's License or ID Card
- Custody Documents (if applicable)
- Verification of Residence in Manhattan Beach/Hermosa Beach
Verification of residence in Manhattan Beach/Hermosa Beach must be established before a child can be enrolled. Verification of residence in Manhattan Beach/Hermosa Beach requires the following:
 - A copy of three (3) different **current** utility bills (NO PHONE BILLS) indicating service in the parent's/guardian's name at the Manhattan Beach/Hermosa Beach address.
 - A copy of closed escrow papers **OR** a copy of the grant deed **OR** a copy of the lease/rental agreement. (New residents must supply utility bills within 30 days of move-in date.) If you have a lease/rental agreement that includes utilities, you may substitute utility bills with a California driver's license or ID card, original bank statement, credit card or car insurance statements.
- Previous School Records/Grades
9th grade: copy of last report card.
10th-12th grade: copy of unofficial student transcript and withdrawal form from the previous high school.
This is required to assist with scheduling.
- Copy of Physical Fitness Testing Results
Copy of Fitnessgram score report for **new 12th grade students** coming from another California school.
- Course Planning Sheet (incoming 9th grade only)
Please complete the 9th Grade Course Offering – Planning Sheet if the student is an incoming 9th grade student.

For 10th – 12th grade students: Failure to bring the above items prior to the appointment with the counselor will result in the appointment being cancelled and rescheduled.

For more information about Mira Costa High School, please visit our website at www.miracostahigh.org.

****ALL REQUIRED DOCUMENTS MUST BE INCLUDED IN THE ENROLLMENT PACKET OR THE ENROLLMENT WILL NOT BE PROCESSED. ****